

Profit and Loss for Business Worksheet

Fill in all that pertains to your business:

Income:

Gross sales and receipts: _____

Returns and Allowances: _____

Cost of Goods Sold (inventory) _____

Expenses:

Advertising _____

Office exp: _____

Car and truck exp (mileage) _____

Pension exp: _____

Commission and fees _____

Rent exp: _____

Contract labor exp: _____

Lease exp: _____

Depletion _____

Repairs: _____

Depreciation exp _____

Supplies: _____

Employee business program _____

Taxes: _____

Insurance: _____

Licenses: _____

Interest exp: _____

Travel: _____

Legal/Professional exp: _____

Meals exp: _____

Other exp: (list them) _____

Utilities: _____

(Computer, dues, etc:) _____

Wages: _____

Cost of assets purchased: _____

(buildings, equipment etc.)