

# Itemized Deduction Worksheet

If you are planning on itemizing your deductions (Schedule A) please fill in the items below:

**Itemized deductions include:**

- Real estate & personal property tax records: \_\_\_\_\_
- Amounts of state & local income tax paid in prior years: \_\_\_\_\_
- Casualty & theft losses: \_\_\_\_\_
- Sales tax paid: \_\_\_\_\_
- Records of cash donations to religious institutions, schools & other charities \_\_\_\_\_
- Records on non-cash charitable donations:  
list names of charities and amounts: \_\_\_\_\_

\_\_\_\_\_

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- Unreimbursed job related expenses (union dues, travel, tools, cell phone charges, uniform cost/cleaning, luggage, services fees, trade journals, meals & entertainment etc..). List items and amounts:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*\* If you are claiming your vehicle as a business expense please get third party documentation for mileage ( could be oil change receipts for tax year with mileage report) also create and maintain a log journal of mileage used for business purposes. \*\*

- Investment expenses \_\_\_\_\_
- Job search/moving expenses \_\_\_\_\_